

**COMMONWEALTH OF VIRGINIA  
BOARD OF CORRECTIONS  
LIAISON COMMITTEE MINUTES**

Regular Meeting.....July 20, 2016

Location .....6900 Atmore Drive, Richmond, Virginia

Presiding.....Sheriff Gabe Morgan, Acting Chairman

Present..... John F. Anderson, Board of Corrections  
Ann Gardner, Board of Corrections  
Colin P. O’Dawe, Board of Corrections  
Carl Peed, Board of Corrections  
Phyllis Randall, Board of Corrections  
Bobby Vassar, Board of Corrections  
Tim Trent, Blue Ridge Regional Jail  
Keith Lockridge, Charlotte County Sheriff’s Office  
Matt Marsteller, Blue Ridge Regional Jail  
Paul Perry Peumansend Creek Regional Jail  
Dick Hall-Sizemore, Department of Planning and Budget  
Brooks Ballard, Consultant  
Jamie Pham, Vectre Corporation  
James Parks, Offender Management Services Unit, Department of Corrections  
Bob Casey, Compliance and Accreditation Unit, Department of Corrections  
James Bruce, Policy and Initiatives Unit, Department of Corrections  
Donna Foster, Liaison Support, Department of Corrections

The meeting was called to order at 9:39 a.m. and Sheriff Morgan welcomed all attendees.

**I. Committee Chairman**

Sheriff Morgan called for a motion to approve the May 18, 2016 agenda.

Upon a **MOTION** and duly seconded, the May 18, 2016 agenda was unanimously **APPROVED**.

Sheriff Morgan called for a motion to approve the March 16, 2016 minutes.

Upon a **MOTION** and duly seconded, the March 16, 2016 minutes were unanimously **APPROVED**.

**II. Funding and Budget Issues (Ms. Robyn deSocio, State Compensation Board)**

Ms. deSocio reported that there was little to add from the March meeting when she reported on the actions by the 2016 legislature. She added that during budget allocations, the Compensation Board (CB) identified reduced populations in numerous jail facilities, enabling them to reallocate 48 emergency correctional officer positions in the budget for fiscal year 2017 (FY17). Also, there are a few outstanding issues to report that have not been finalized by the CB, such as increases in risk management premiums as well as details regarding the 2% salary increase December 1, 2016 and requirements for local certifications that the increase will be provided. She hopes to have further information about the pay raise in the near future. She noted that she expects additional information regarding risk management premiums next week.

When asked about the Master Deputy Program, Ms. deSocio advised that additional funding was approved contingent upon revenues during the 2016 session and is effective December 1<sup>st</sup>. A spreadsheet is available on the CB website that identifies more detail for each facility. Only requests for new inclusion in the program made before July 1, 2015, prior to the legislative session, are included for funding with the additional appropriation approved by the 2016 General Assembly.

A recent report by the Secretary of Finance indicated that reduced revenues were received in April, but could possibly recover by the end of the fiscal year. Information regarding whether revenue requirements have been met should be known by July 31<sup>st</sup>. Because some legislative funding approvals are contingent upon revenues, if revenue requirements are not met, this has the potential to affect the 2% pay raise, the compression increase, career development, the Master Deputy program and the sheriff's accreditation program.

**III. Prison/Local Jail Population Report and Jail Construction Update – Mr. Bob Casey**

Mr. Casey reported that the Hampton Roads Regional Jail security upgrades are expected to be completed by July. Pamunkey Regional Jail was 50% complete three months ago and substantial completion is expected by July 6, 2016. Southampton Jail Farm is constructing a new dining hall with an expected completion date in July. Construction of the new intake area in the Newport News Public Safety Building is expected to be completed in September 2016. Chesapeake City Jail is reviewing bids for a jail expansion scheduled for March 2018 completion, which is also the deadline for removal of the Proteus temporary structures. Piedmont Regional Jail's construction of a new intake has a completion date of June 2018 and Prince William-Manassas Regional Jail's phase II expansion completion is August 2019.

IV. **Offender Management Service Update - Mr. Jim Parks**

Mr. Parks did not attend the meeting, however, the out-of-compliance rates were reported by Donna Foster as 4,529. The attending members asked for out-of-compliance numbers detailing the breakdown of male and female offenders be made available in the future in the event that Mr. Parks is unable to attend the meeting.

V. **Other Business**

Timothy Trent reported that the FCC ruling on phone commissions is currently on hold with action expected later in the year.

I. **Other Comments**

There being nothing further, by *MOTION* duly made and seconded, the meeting was *ADJOURNED*.